

THE MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, NJ
MINUTES OF THE CAUCUS MEETING, JANUARY 10, 2006

The semi-monthly regular meeting was held in council chambers, 37 North Sussex Street, Dover, NJ

This Meeting was called to order at 7 PM by Mayor Dodd

ROLL CALL

PRESENT: Alderman Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

ALSO PRESENT: Administrator Garvin, Attorney Pennella and Clerk Verga

ABSENT: None

This meeting is in compliance with the open public meetings act.

CORRESPONDENCE:

Letter from NJ League of Municipalities re: Home Heating Price Hikes

Letter from NJ League of Municipalities re: Transportation Trust Fund

Letter from NJ League of Municipalities re: 2006 Employee Recognition Awards Nominations to NJDOP

Letter from NJ League of Municipalities re: S-1926/A-3424 "Smoke Free Air Act"

Letter from NJ League of Municipalities re: S-2556/A-2372 Disclosure of Bid List

Letter from NJ League of Municipalities re: Wastewater Management Planning

Letter from NJ League of Municipalities re: S-1987/A-3013 Local "Pay to Play" Powers

Letter from State of NJ COAH re: Receipt of petition for substantive certification of the Town's housing element and fair share plan

Letter from NJDEP re: Suspected Hazardous Substance Discharge Notification located at 20 Lincoln Avenue

Letter from NJDEP re: Suspected Hazardous Substance Discharge Notification located at 90 East Cooper Street

Letter from NJDEP re: Suspected Hazardous Substance Discharge Notification located at 56 Baker Avenue

Letter from Morris County Administrator re: Promotion of Stephen W. Hammond to Acting Engineer and Director of Department of Public Works

Letter from Township of Randolph Manager re: Parking restrictions of Linwood Avenue

Letter from Borough of Mountain Lakes re: Regional Contribution Agreement

Letter from Borough of Wharton Planning Board re: Site plan to construct a Wendy's Restaurant and Costco Gasoline station to be located on Route 15

Letter from Township of Randolph Planning Board re: Adoption of Master Plan

Notice from AM/PM Services re: Election Duties "Nuts and Bolts" session

Letter from Courter, Kobert & Cohen re: Dover Association, LLC application for Minor Subdivision, Use Variance, Preliminary and Final Major Site Plan for a proposed Walgreens Drugstore

Resolution from Township of Monroe re: Supporting "NJ Smart Homestead Act"

Resolution from Township of Rockaway re: Amending the NJ Senior Tax Freeze Protection Act to increase income eligibility limitations established by COAH

Resolution from Borough of Madison re: Support of greater competition for cable service

ATTORNEY CORRESPONDENCE:

None at this time

ITEMS FOR DISCUSSION:

Voucher Resolution

Transfer Resolution

Resolution re: Authorizing contract with Randolph Township for 2006 Animal Control services

Resolution re: Awarding bid for Emergency Medical Vehicle to Bay Head Investments, Inc.
Resolution re: Awarding bid for Street Sweeper to W.E. Timmerman Co., Inc.
Resolution re: Canceling underpayments and overpayments for 2005
Resolution re: Expansion of Premises for Blackwell Street Café t/a Murray's
Resolution re: Extending date of submission for 2006 municipal budget
Resolution re: Amending FMBA Local No. 60 Contract
Approval of Social Club License for Acropolis Social Club (1/1/06-12/31/06)
Approval of Bingo License for William Hedges Baker American Legion Post 27 to be held at 2 Legion Place every
Wednesday throughout 2006 from 11:45 a.m. to 3:30 p.m.
Approval of Taxi Cab Drivers License (See Schedule A)
Approval of Taxi Cab Licenses (See Schedule B)
Approval of One-Day ABC License for Casa Puerto Rico (#1) to be held at 50 W. Blackwell Street on 2/11/06 from 7:00
p.m. to 2:00 a.m.
Approval of One-Day ABC License for Fiesta de Reyes (#1) to be held at Casa Puerto Rico (#2) 50 W. Blackwell Street on
2/04/06 from 8:00 p.m. to 2:00 a.m.

MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, NJ
MINUTES OF THE REGULAR MEETING, MARCH 8, 2005

The semi-monthly regular meeting was held in council chambers, 37 N. Sussex Street, Dover, N.J.

CALL TO ORDER: Mayor Dodd called meeting to order at 7:34 PM

All joined in the Pledge of Allegiance to the Flag, and prayer was given, asking for guidance and strength to do what is right for our town and our people.

ROLL CALL:

Present Alderman Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

Absent: None

Also present: Administrator Garvin, Attorney Pennella and Deputy Clerk Verga

This meeting is in compliance with the open public meetings act.

PUBLIC PORTION – 3 Minutes

Mayor Dodd opened this portion of the meeting to the public, with no one from the public wishing to be heard this portion of the meeting was closed.

ADMINISTRATOR'S REPORT:

Office of Town Administrator has had a smooth transition. There is a resolution requesting the extension of the submission of Municipal budget 2006 be extended to January 31, 2006. On February 3, the Administration is proposing to close Town Hall to the public to allow the administrative offices to archive and purge previous year's records. This is an opportunity for all offices to now organize and prepare for the New Year.

MAYOR'S REPORT:

A town employee, Irina Catano was hit by a car crossing street while leaving Town Hall. Mayor Dodd asked Bill Isselin for an update. As of this time, she is still at the hospital and they are doing a complete set of x rays to insure no broken bones.

Mayor Dodd has been meeting on a daily basis with new Town Administrator Garvin. The Town had our first public input meeting regarding Bassett Highway project and mostly positive input was received from those in attendance. Planner, Dave Roberts, is now moving into the development stage. Hopefully by early February the concept plan will be developed and we will hold a second public meeting. Due to the large turnout, the Mayor requested a letter be sent to the Superintendent of Schools requesting the Dover High School for the next public meeting. He asked all committee liaisons to establish a schedule of monthly meetings so as the Mayor and Administrator can also be aware of the schedules to attend, also requested that Department heads supply a monthly report to our Administrator and she will then forward the reports to the Board Liaisons.

There has been some work done to the appearance of Town Hall. The sign in front has been cleaned and is now well lit. Painting of offices to be started on January 11.

A brief report on the Engineering Department – the 2005 NJ DOT Grant for Penn Avenue, phase 2, ran into some problems – the contractor is coming back to remedy. The 3rd phase will be started in the Spring. This will complete the pavement of Penn Ave. The Small Cities Capital Grant will go into phase 2 for Myrtle Ave. and will complete that project. Looking forward to starting Phase 2 of N. Sussex St. landfill re-development for the hotel and office building.

In the Construction Department for 2005 we had a total construction cost in the Town of Dover of \$20,855,000., out of that \$159,000 of permit fees came into the Construction Department.

Monthly financial reports are to be submitted by the Finance Committee to be reported at regular meetings so we know at all times where the town stands financially

The Code Enforcement Department had a very busy year.

ALDERMAN'S/COMMITTEE REPORTS:

Alderman Newman

The Street Department for the Month of December picked up 118 tons of yard waste at the curbs, vacuum 1000 yards, approximately 5000 yards from composting, 75 appliances at curbside, numerous street signs were put up, repaired pot holes, cleaned snow, put up Christmas Decorations. Luis Acevedo and Andrew Dujack received hazardous material identification training at Cooks College. Alderman Newman reported that there are some dead trees throughout out town that look as if they need to be taken down because they are dangerous. We should not have to wait until something happens.

Alderman Delaney

Has met with the Dover Police Department and has a copy of their proposed year end report. It will probably be another 30 days before finalized. Example: Motor Vehicle enforcement for 2005 was over 10,000 and over 1600 disorderly persons calls 2005 – The Police Department continues to be very busy. Dover hired 3 new police officers as replacements. Two will come out of the Police Academy in June and one is an Intergovernmental Transfer. Regarding Taxi ordinance, asked fellow alderman to review and send any comments on to him or Alderman Poolas as the Taxi Committee would like to move forward.

Alderman Poolas

Attended Board of Health re-organization meeting. The BOH brought in approximately \$142,000 in transactions for 2005. The Vital Records room needs to be made larger. There is a lot of documentation that cannot be removed; some of it dates back to the 1800's. This area should be considered as we move forward with organizing the Town Hall. Municipal waste containers in downtown area – working on program to get new containers that will compliment our street lights and signs. The BOH will look into having these donated. Also the First Street Garden apartments are an eyesore and the BOH has asked that these get looked into by Code Enforcement.

Received several complaints in his ward and has taken care of them. Rt. 15, in the vicinity of 330 W. Clinton St. large tree branch overhangs – it should be removed for the safety of motorist.

Paper reduction – the Alderman and Mayor receives numerous correspondences and it results into “stacks” at the end of the year. Recommends that one copy should be made, put on bulletin board in Caucus room, read it, and initial it. If you really need a copy then make it. Saves some money in paper. Mayor Dodd recommended that we start with resolutions received from other towns and then eventually move into other items to save paper waste if it works. The Town Administrator will look into scanning some of the documents and e mailing them.

Senior Citizens Reach-Out program – has met with Administrators of all the Senior Complexes including Regency Grand. The Regency Grand has never been made aware of our senior's picnic. They have their own bus and would love to come to the picnic.

Mayor's Fishing Derby. Mayor Dodd asked for a fishing derby for the children. Alderman Poolas has contacted the State which will come to our location, bring their staff, show the children worms, etc. how to put on a hook. They also bring the fish to stock. The fish however are a warm water fish. The Rockaway is cold water, they are checking. If they cannot bring these there are people who will donate money to buy trout.

Quality of Life Issue in the Town – Postal box – he went to the Postmaster to ask the feasibility of putting at least one “snorkel” type postal box in each ward. They would have to be on one (1) way streets. The streets they came up with were approved and sent to District Postmaster for approval.

Dogs of Dover – Chairman Foster reported to Alderman Poolas that the dogs are now being restored – he will keep the board updated as to the repair and festivities planned for 9/9/2006.

Alderman Burbridge

Attended Economic Development Meeting as a member of that Committee at the open public forum. It was a positive meeting with a lot of good input. These meetings should help with the re-development plan. Many people have questions about the number of units – but this forum helped them to understand the process.

Attended the re-organization of Library Board. The board was told at one point they could not have a Treasurer because they were not bonded. The Treasurer's report has been going to Town Hall and being done. They would like clarification as to whether the Treasurer has to be bonded. The Town Administrator stated she would look into it.

Their eleven (11) new PC's have arrived and data lines will be coming in from the County shortly. The Library is moving into the 21st Century. Members of the Library Board and an architect will be touring other libraries to garner ideas for our library expansion. Fund raising for the library and ways to market it were discussed. Circulation for last year was 49,756.

Alderman Burbridge has some questions relating to alternate side of the parking, she is waiting for an official request. The Street is Berkshire Ave., when she gets it the request she will forward to Administrator Garvin. She also had some billboard complaints which she forwarded to Code Enforcement. Requested a written timeline on Goodale Street for the paving project.

Mayor Dodd asked at this time that any complaints the Alderman receive be submitted directly to our Town Administrator not to the Department Heads so that there is accountability and complaints can be tracked.

Alderman Fahy

Attended the Dover Housing Authority meeting. There are several new members. They discussed plans for the placement of antennas on top of the Senior building. Agreements have been signed. There were some monthly maintenance issues dealing with the roof and leakage that is going to be addressed.

Attended Library Board, Planning Board meetings. Dover Recreation will have their meeting on January 12. They are reviewing the elements of the master plan as to how it relates to Recreation in Dover. Met with residents on Salem St. with regards to two houses being built there regarding run off and the change to the level of the land. The residents are concerned about flooding. Alderman Fahy will submit a report to the Administrator. Questioned when will the bridge be completed and also requested more police in the area as regards to speeding as people are using this as a cut thru.

Alderman Visioli

Fire Department Committee report – In 2005, budget was \$71,000 – they were under budget. He feels there was fiscal responsibility. Fire calls about 447, squad calls approximately 1500. Staff feels 2006 will be a record year. Reviewed the budget and feels some items do not belong under Fire Department. They are working on goals and objectives submission. A full compliment in FD is about 125. We are down to 75. He believes this is consistent with problems facing other towns as related to volunteers. They will be addressing this issue. In 2005 applications for one Federal and one State grant was made. No grants were received... For 2006 NJ Domestic Preparedness Grant is being applied for. Equipment is state of the art – however truck #5 is going out for repairs for about 60 days at a cost of about \$20,000. On tonight's agenda, there is a resolution relative to approval of the Emergency Response Vehicle. The cost is almost \$181,000, with a delivery lead time of about 9 months.

Alderman Ryan

Alderman Ryan met with Dover Superintendent of Schools on January 5. He hopes to fulfill Mayor Dodd's wishes to foster a relationship between the Schools in Dover and The Town Administration. Alderman Ryan was very impressed a clean and orderly school. We have a resource in our town, the schools, which are often overlooked.

He attended the Public meeting for the Economic Development. He is encouraged that Mayor Dodd is communicating with the public on this issue.

Mayor Dodd reported that he too had an opportunity to meet with Superintendent Bob Becker and was given the tour of Dover High School – he complimented the Board for the great job they do in maintaining our schools and the improvements being made.

Alderman Romaine

Attended the Planning Board re-organization meeting. It was with great sadness that they accepted Chairman Hooper's resignation. Paul McGraf is the new Planning Board Chairman.

Will be meeting with Administrator Garvin this Friday morning to discuss budget and finance issues. They will also be meeting with Mr. Isselin and the Construction Department so as to be on board with what is going on in that department. In 2005 Code Enforcement had a total of 4273 inspections. Bottom line, summonses, 368 issued for overcrowding, and 168 for property maintenance. The department needs to be commended.

Attended the Re-development meeting.

Regarding the repair of the Dogs of Dover, Bob Wagner commented to her, this will be the challenge of his life because of the damage.

Mayor Dodd at this point recognized two previously elected Town Officials in attendance. Alderman Scott Miller and former Mayor Aldo Cicchetti.

ATTORNEY REPORT: *No Report*

CONSENT AGENDA:

37. Voucher Resolution
38. Transfer Resolution
39. Resolution re: Authorizing contract with Randolph Township for 2006 Animal Control services
40. Resolution re: Awarding bid for Emergency Medical Vehicle to Bay Head Investments, Inc.
41. Resolution re: Awarding bid for Street Sweeper to W.E. Timmerman Co., Inc.
42. Resolution re: Canceling underpayments and overpayments for 2005
43. Resolution re: Expansion of Premises for Blackwell Street Café t/a Murray's
44. Resolution re: Extending date of submission for 2006 municipal budget
45. Resolution re: Amending FMBA Local No. 60 Contract
46. Motion to approve Social Club License for Acropolis Social Club (1/1/06-12/31/06)
47. Motion to approve Bingo License for William Hedges Baker American Legion Post 27 to be held at 2 Legion Place every Wednesday throughout 2006 from 11:45 a.m. to 3:30 p.m.

Items 37-47

Alderman Romaine has moved the foregoing consent agenda items be adopted and duly seconded by Alderman Newman.

AYES: Alderman Romaine, Fahy, Burbridge, Newman, Delaney, Ryan, Visioli, Poolas and Mayor Dodd.

NOES: none

ABSTAIN: none

ABSENT: none

GENERAL BUSINESS:

48. Motion to approve Taxi Cab Drivers License (See Schedule A)
49. Motion to approve Taxi Cab Licenses (See Schedule B)

Items 48 and 49 are being tabled.

50. Motion to approve One-Day ABC License for Casa Puerto Rico (#1) to be held at 50 W. Blackwell Street on 2/11/06 from 7:00 p.m. to 2:00 a.m.
51. Approval of One-Day ABC License for Fiesta de Reyes (#1) to be held at Casa Puerto Rico (#2) 50 W. Blackwell Street on 2/04/06 from 8:00 p.m. to 2:00 a.m.

Alderman Newman has moved the foregoing consent agenda items to be adopted and duly seconded by Alderman Burbridge.

AYES: Alderman Romaine, Fahy, Burbridge, Newman, Delaney, Ryan, Visioli, Mayor Dodd.

NOES: None

ABSTAIN: Alderman Poolas

ABSENT: none

UNFINISHED OR NEW BUSINESS:

Appointment made by Mayor Dodd of Michael Picciallo to sit on the Taxi/Limo Committee. He is a 1st ward resident that wants to become involved with improving the Town.

Mayor Dodd in the near future will be appointing a Business Advisory Committee.

The Mayor would like a price quote for a way finding Sign for Salem Village – the same type that we have currently put in down town.

Regarding February 3 closing, Mayor Dodd feels it is imperative that we go into the New Year with a clean slate. He realizes the inconvenience for public but it is a necessity.

Alderman Burbridge encouraged residents to report any trees that they feel are a hazard to the Shade Tree Commission. Also, Library Board is in need of one more member. Will the Town Code Committee be active in the coming year?

PUBLIC PORTION: Any other items

Robin Foster – 90 Penn Ave., member of Shade Tree Commission, wanted to endorse what Alderman Burbridge stated, regarding people reporting dead or hazardous trees to the Shade Tree Commission. Mr. Foster also looked at 330 Rt. 15 and the boughs are over the road sitting on utility wires. When this was mentioned to Shade Tree Commissioner, Andy Dujack, reported that Rt. 15 is a State highway. Town Administrator will contact the utility company.

Alice Gilbert – 30 Greenwood Ave.

She was upset about Irina being hit. Requested a pedestrian walkway sign for safety. Also condition of parking lot is horrible. Mayor Dodd said that he has already had this discussion with Administrator and it will be looked into tomorrow.

Scott Miler – 11 Hillsdale Dr. In November he gave a comprehensive senior report and would be willing to go over this with Alderman Poolas. There were a lot of ideas. Mayor Dodd requested that Alderman Poolas contact Mr. Miller to set up a meeting. The Mayor would like to be in attendance.

Connie Foster – 90 Penn Ave. Commented on compliments she received from “out of town” people regarding the cleanliness of our schools.

She is concerned that young children are not wearing helmets while riding bikes. Would like to see the Police Department and Board of Education take steps to enforcing the helmet law.

ANYTHING ELSE:

Alderman Visioli noticed that the Clergy of the Town were not at the Public Forum on Re-development. We should foster involvement from the Clergy. Also, on green acre property, there are an increased number of motorized

vehicles being used. Alderman Visioli asked Town Administrator to have signs put up prohibiting motorized vehicles. These areas would be: Curtis, Summer, E. Munson, Livingston, Park and Monmouth. Alderman Burbridge reported that Minister, Dave Meyers at her Church, First Presbyterian. Has been trained in re-development of churches – and this church is in the re-development area.

Mayor requested that the Historic Preservation Committee set up an appointment.

ADJOURN

Motion made by Alderman Romaine to adjourn at 8:50PM, and duly seconded by Alderman Burbridge.

AYES: all in favor